



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow,**  
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**Despatch date: 8<sup>th</sup> January 2025**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held in The Guildhall, Mill Street, Ludlow SY8 1AZ on Monday 13<sup>th</sup> January 2025 at 7.00pm

*Gina Wilding*

Gina Wilding  
Town Clerk

### Key Agenda Items:

- **INCOME AND EXPENDITURE**
- **DEBTORS REPORT**
- **POLICY REVIEW**
- **CALL FOR PUBLIC MEETING**

***The public may speak at this meeting.***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



**1. Welcome from the Chairman and essential housekeeping information.**

Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

**2. Recording of Meetings**

Under the Openness of Local Government Regulations 2014, recording and broadcasting including blogging, tweeting and other social media is permitted during public sessions of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

The Council understands that some members of the public may not wish to be recorded and asks that they make this known immediately.

**3. Apologies**

To note apologies for absence from members of the Committee.

**4. Declarations of Interests**

To receive the declarations of interests from Members of the Committee.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

**5. Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

**6. Ludlow's Unitary Councillors Session** – Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow.

**7. Minutes**

To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **Monday 2<sup>nd</sup> December 2024**.

**8. Items to Action**

To note the items to action sheet from the previous Policy and Finance Committee Meeting held on **2<sup>nd</sup> December 2024**.



	<b>ITEM</b>	<b>Attachment</b>
<b>9.</b>	<b>FINANCE INFORMATION</b> To receive:-	
a)	Cash Book – Payments and Income for November 2024.	<b>9a</b>
b)	Reconciliation for November 2024.	<b>9b</b>
c)	Barclaycard - Payments, Income & Reconciliation for November 2024.	<b>9c</b>
d)	PayPal – Payments, Income & Reconciliation for November 2024.	<b>9d</b>
e)	Petty Cash – Payments, Income & Reconciliation for November 2024.	<b>9e</b>
f)	Public Sector Deposit Fund – Payments, Income & Reconciliation for November 2024.	<b>9f</b>
g)	Income - Payments, Income & Reconciliation for November 2024.	<b>9g</b>
h)	Electric Vehicle Charging - Payments, Income & Reconciliation for November 2024.	<b>9h</b>
<b>10.</b>	<b>AGED DEBTORS</b>	
a)	To receive a report of current and aged debtors.	<b>10a</b>
b)	To consider a report on debtors.	<b>10b</b>
c)	To consider the report regarding an insolvent company.	<b>10c</b>
<b>11.</b>	<b>POLICY REVIEW</b> To review the amended Health and Safety Policy	<b>11</b>
<b>12.</b>	<b>LUDLOW HOSPITAL PUBLIC MEETING</b> To approve Ludlow Town Council calling a public meeting on 4 <sup>th</sup> February 2025 to follow up from the Full Council agenda item on 20 <sup>th</sup> January 2025.	<b>No papers</b>
<b>13.</b>	<b>CCLA PUBLIC SECTOR DEPOSIT FUND INVESTMENT</b> To note the November 2024 statement	<b>13</b>

### **M e m b e r s h i p**

#### **Members of the Policy & Finance Committee**

**Councillors S Waite (Chair); Garner; Gill (Vice-Chair); Ginger; Miller; Parry; and B. Waite**

#### **Notes**

**The next Policy & Finance Committee meeting will be held on the 24<sup>th</sup> February 2025**